



\*Please do not email - please use the secure Dropbox link provided.

**Business Use Of Automobile** *(applies to self-employed and those who can claim vehicle expenses as an employee)*

(Be aware - CRA is increasingly requesting evidence of mileage, such as a log. We recommend MileIQ - [CLICK HERE](#) for more info)

	Vehicle #1	Vehicle #2
Make, model and year of vehicle:		
Date acquired if during year:		
- Is this a zero-emmission vehicle?		
- Purchase? If so, cost of purchase (exclude HST)		
- Lease? If so, complete "Lease Details" below		
Date disposed (if in the year):		
- if in year, value of trade-in or sales proceeds		
KM driven in year:		
- For business		
- For personal		
- Total (business + personal)		

*Note: CRA are increasingly requesting evidence of mileage, such as a log. We recommend MileIQ - see above link)*

Amount reimbursed by your employer:		Included in question 6 on T2200?	
Amount of any car allowance you received:		Included in box 40 on T4?	
Amount of any mileage allowance you received:		Included in box 40 on T4?	

*Total expenses (do not pro-rate for %age business use):*

Fuel & oil		Maintenance & repairs	
Insurance		License, registration	
Interest, financing		Lease payments - complete "Lease Details" below	
Other (specify):			

**Lease details:**

	Vehicle #1	Vehicle #2
If acquired during the year, any down payment (exclude HST):		
Total lease costs incurred in the year (exclude HST):		
Lease start date (YYYY-MM-DD)		
Lease end date (YYYY-MM-DD)		
If new lease or new client:		
- Manufacturer's suggested price:		
- Total lease payments deducted for the vehicle before 2023:		